

Printed Pages : 2



CA206

(Following Paper ID and Roll No. to be filled in your Answer Book)

PAPER ID : 214206

Roll No.

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B. Tech.

(SEM. II) THEORY EXAMINATION, 2014-15

TECHNICAL WRITING

Time : 2 Hours]

[Total Marks : 50

Note: Attempt all questions.

- 1 Attempt any four questions: (3½x4=14)
- Define communication. Write all the elements involved in the process of communication.
 - How unity and coherence can be attained in Paragraph Development.
 - What is a bibliography? How would you use it?
 - What is a sentence? Write the requisites of sentence construction?
 - Differentiate between a project and a thesis?
 - Differentiate between inductive and deductive methods of Paragraph Development?

- 2 Attempt any two questions: (6x2=12)
- a) Enumerate the merits and demerits of upward communication.
 - b) What are the basic requirements of a good paragraph in technical writing?
 - c) What is a paragraph? Write the requisites of Paragraph construction?
- 3 Attempt any two questions: (6x2=12)
- a) What aspects of a report are dealt with in the 'front matter' and 'back matter' of a Business report?
 - b) "Language is a tool of communication but there are exceptions too". Explain with your original comments.
 - c) Write the structure of a Business Report.
- 4 Attempt any two questions: (6x2=12)
- a) Define Technical Proposal. Write the kinds and characteristics of a Technical Proposal?
 - b) What is a Technical Article? Write all the elements of technical articles.
 - c) What is a Topic Sentence? What does it do in a scientific writing?